

## Audit Committee Work Programme 2011/12

Date	Standing items	Additional items
13 June 2011	<ul style="list-style-type: none"> <li>• Training Session</li> </ul>	
27 June 2011	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Annual Internal Audit Opinion</li> <li>• Tracking of Internal Audit recommendations</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• External Audit update</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Draft Statement of Accounts</li> </ul>	<p><b>Reports from Internal Audit</b></p> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• External Audit fees letter 2011/12</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Members' Expenses</li> </ul>
26 September 2011	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Internal Audit Progress report</li> <li>• Tracking of Internal Audit recommendations</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• Annual Governance Report</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Audited Statement of Accounts</li> </ul>	
31 October 2011		<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Anti Fraud and Corruption Strategy and Confidential Reporting Policy</li> </ul>

Date	Standing items	Additional items
23 January 2012	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Internal Audit Progress report</li> <li>• Tracking of Internal Audit recommendations</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• External Audit Update</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Annual Accounts Progress Update</li> </ul>	<p><b>Reports from Internal Audit</b></p> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• Annual Audit Letter</li> </ul> <p><b>Other Reports</b></p>
2 April 2012	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Internal Audit Progress report</li> <li>• Tracking of Internal Audit recommendations</li> </ul> <p><b>Reports from External Auditors</b></p> <ul style="list-style-type: none"> <li>• External Audit Opinion Plan</li> <li>• Annual Grants Claims and Return report</li> <li>• External Audit Draft Work Programme 2012/13</li> <li>• External Audit Update</li> </ul> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Annual Governance Statement</li> <li>• 3<sup>rd</sup> Quarter Close</li> </ul>	<p><b>Reports from Internal Audit</b></p> <ul style="list-style-type: none"> <li>• Annual Internal Audit Strategy and Annual Internal Audit Plan</li> <li>• Internal Audit Charter</li> </ul> <p><b>Reports from External Auditors</b></p> <p><b>Other Reports</b></p> <ul style="list-style-type: none"> <li>• Members Expenses Report</li> <li>• Risk Management Policy</li> <li>• Audit Committee Outline Work Programme</li> </ul>